

President Ken Stenklyft called the regular meeting of the village board to order at 7 p.m. on Tuesday, October 8, 2013.

Roll Call – all members reported present except Thiel. Also present were Dennis & Mary Kay Hein, Brett Bowe from the sheriff's department, Josh McDonald, Bob Seidl, Bill Koehler and Charles Fochs.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Concerns & Questions to be acted upon at the next board meeting – Bob Seidl addressed the board regarding the contractor hired to clean up the yard at the Frank Rossmeier residence. He stated that whoever was hired did a lousy job. He suggested that they not be hire again. Stenklyft stated that he would take care of that. Dennis Hein then addressed the board. He stated that he did have a few questions with the committee. He stated that as far as industrial and commercial and the committee stated that this property is industrial property so they don't have to follow the same ordinance. He questioned if anyone on the committee or on the board read that ordinance because he stated that according to the ordinance it states that all properties and structures in the Village of Hilbert are treated equally. He stated that it does not have any provisions pulling out industrial properties. He stated that he is not saying that industrial properties shouldn't have but according to the ordinance, they don't. Mr. Hein stated that according to the ordinance, to correct anything that the village does send out letters for, it states that you have to give the people 30 days to correct it. He stated that after the 30 days, they have to send them a citation. He stated that the ordinance gives no provision for giving extensions in the ordinance. Mr. Hein stated that he doesn't agree with the ordinance but he did talk to a lawyer once and told the attorney that it doesn't make sense and it is not reasonable. He stated that the attorney informed him that it don't have to be reasonable, it don't have to make sense, it's the law so you have to follow it. He stated that he did not write the ordinance and most of the current board members did not write the ordinance, but the village is implementing the ordinance. He stated that if you are going to implement the ordinance, you can't do it how you feel like it that day. He stated that the village has to follow the letter of the law of your ordinance. Mr. Hein stated that from the beginning, what he would call illegally, went out and did as a group of nine people, according to the ordinance, they can't. He stated that they continued through this whole process running rampant the way the people felt like doing it without following your own ordinance. He stated that he knows that the village is talking about making some changes on it and the village is going to talk to a lawyer about doing this. He stated that he felt that this is all well and good, that's the future. He stated that right now, the village has an ordinance that they created, they are implementing it and all he is asking, are they going to do it the way that the ordinance is written or are you going to do it just how they feel like doing it, and what is good for that day. Mr. Hein stated that they can't pick out certain properties like industrial properties and say that they don't have to follow the same rules that the village's ordinance says. Mr. Hein stated he doesn't agree with it and feels that they should have some leeway but he didn't write the law, he didn't write the ordinance. He stated that the village is implementing it. All he is saying is that they implement it to what your law says. Mr. Hein stated that this is all he's got.

Announcements – Notice of Freedom from Workplace Bullies Week was presented to the board for their information. It is going to be from 10/20/13 to 10/26/13. Trick or Treat Hours will be on 10/27/13 from 3 p.m. – 5 p.m. The Hilbert Revitalization Group will be holding a Halloween Party at the community center from 5 p.m. – 6:30 p.m. It was noted that hydrant flushing is set for 10/19/13 from 10:30 p.m. until they are finished.

Minutes – Action – to approve the board meeting minutes as presented from the last two meetings – motion: Koffarnus; second: Boesch; carried.

Treasurer's Report for the Village of Hilbert - balances – \$14,629.43 General fund; \$190,232.65 Sewer fund; \$255,670.77 Water fund; \$1.00 Clean Water fund; \$1.00 Block Grant fund; (\$167,155.56) TID #1 fund; \$501,767.53 T-Plus fund; \$16,808.34 First Responder fund; (\$221,001.64) TID #2, \$179.44 CDA; \$85,969.04 Capital Improvements Fund. Action – to approve the treasurer's report as presented – motion: Breckheimer; second: Starfeld; carried. There was no fire department treasurer's report presented. Koehler reported that this was due to the fundraising event and they were waiting to pay all of the bills so that they could do a final report. The First Responders treasurer's report was presented to the board. Action – to approve the first responders treasurer's report as presented – motion: Koffarnus; second: Starfeld; carried.

Claims - examined and discussed. There was a question about the gas meter. It is for the village even though it was billed to the fire department and will paid with village funds. Action – to pay all claims – motion: Breckheimer; second: Starfeld; carried.

Correspondence – There was no MEG newsletter received. There were no Time Warner Cable letters received. The Focus newsletters were presented to the board for their information. There was a letter from the DNR presented notifying the village of the initial proposed phosphorous limits for the treatment plant. DuPrey read a thank you card from the family of Phyllis Schmitting.

Reports - The report of labor hours was presented to the board for their information. The monthly report of building permits was presented to the board for their information. Notice of receipt of the quarterly street aid payment in the amount of \$12,911.64 was presented to the board for their information. Notice of the estimated 2nd installment of shared revenue in the amount of \$334,932 was presented to the board for their information. Notice of estimated street aid for 2014 in the amount of \$51,846.29 was presented to the board for their information. Notice of estimated shared revenue for 2014 in the amount of

\$398,826 was presented to the board for their information. Village Board Member Informational Report – None. Village Personnel Informational Report – DuPrey reported on a letter received from the county highway department regarding the closing of the County Road BB due to the railroad crossing and culvert replacement along there.

President's Report – Stenklyft reported that WE Energies have left several holes around where the poles were replaced or moved. He stated that we will look at it again in the spring to make sure that the lawns are restored to where they need to be.

Unfinished Business:

2013 Projects – nothing new.

Recycling/Rubbish – The monthly report was presented to the board for their information. Action – to approve the committee meeting minutes as presented – motion: Koffarnus; second: Starfeld; carried. The first recommendation was to submit the 2014 recycling grant. Action – to approve this recommendation – motion: Koffarnus; second; Keuler; carried. The next recommendation was to approve Resolution 2013-02 to support the Consolidation Recycling Efficiency Grant. Action – to approve Resolution 2013-02 to support the Consolidation Recycling Efficiency Grant – motion: Breckheimer; second: Koffarnus; Roll Call Vote – yes: Koffarnus, Starfeld, Boesch, Keuler, Breckheimer, Stenklyft; carried. The next recommendation was to submit the 2014 budget for consideration. Action – to approve this recommendation – motion: Breckheimer; second: Starfeld; carried.

Police Protection for the village – The monthly reports from the last two months were presented to the board. Brett Bowe was present to discuss some questions of the board. There had been some concerns regarding getting the reports late. Brett explained the situation and stated that they will try to get us the reports more timely. The board then discussed the police contract and the possibility of cutting hours. The board questioned what we get for the hours. They asked if we are going to lose hours designated for Hilbert if we cut back hours. Brett stated that they have to cover Hilbert no matter what. He stated that with the village hours, it covers local stuff that we have. He stated that in the last year, we took in \$1,000 in revenue to the village for citations written under contract time. Brett stated that we get administration at no cost and they usually end up spending more hours on contract than what the contract calls out for but we are only billed as per the contract. He stated that they would not be able to enforce our local ordinances such as parking tickets without a contract. Boesch commented that in the future, we may be dealing with requests to lower the speed limit on Highway 57/32. He stated that there has been some concerns among the residents and he informed the concerned individuals to submit a letter of request with multiple signatures. Action – to approve the committee meeting minutes as presented – motion: Boesch; second: Breckheimer; carried. The next recommendation from the committee was to conditionally approve the police contract for 9.25 hours per week based upon pending budget cuts by the board. Action – to approve this recommendation – motion: Boesch; second: Keuler; carried. The next recommendation from the committee was to submit the proposed budget for consideration. Action – to approve this recommendation – motion: Boesch; second: Keuler; carried.

Fire Department – Koehler requested to have authority to sell off the old sled and trailer. He stated the they never use it anymore. They received it from the New Holstein fire department. He stated that since Potter now has a 6 wheeler that can be utilized by mutual aid, there is no need to keep it. Koehler stated that New Holstein doesn't want it back. He stated that they checked with other departments and they do not want it either. Funds generated from the sale would go into the fire truck fund. Action – to allow the fire department to sell off the old sled and trailer on sealed bids with the funds being placed into the fire truck fund – motion: Boesch; second: Starfeld; carried. Koehler also reported that the fundraiser went well. He lastly informed the board that he is retiring at the end of the year as fire chief. He stated that he will stay on for about 6 months after to help mentor the new chief.

TID District #1 – nothing new.

Property Maintenance Ordinance – Action – to approve the committee meeting minutes as presented – motion: Koffarnus; second: Breckheimer; carried. it was reported that the fence brought up at the committee meeting was taken care of. The first recommendation was to grant an extension to Orrin Ott to paint the garage. Action – to approve this recommendation – motion: Breckheimer; second: Starfeld; carried. The second recommendation was to grant an extension to 9/1/14 to Jeremy Pernel with a start date no later than 4/1/14. He is planning on residing the entire building at that time. Action – to approve this recommendation – motion: Koffarnus; second: Starfeld; carried. The next recommendation was to dismiss the citations for 606 W. Main St. and 630 W. Main St. Breckheimer stated that at the committee level he made the second to that motion. He stated that it is a tricky situation in his book because it's a slippery slope and what are you going to do with the rest of the citations issued. He stated that why he voted in favor of this as he has been talking all along this wasn't handled too good to put it nicely. He stated that the other option is to hire an attorney to go to court. He stated that when you look at it and the way it has been handled, the coincidences, the issues that we have had with it, stuff where Mr. Hein was mislead or lied to or however everything shaked out with this whole thing. He stated that any judge that looks at this will toss it out in a heartbeat. He stated that there is no way that we would win this case. Keuler questioned how many citations were issued. DuPrey stated that there have been a total of six citations issued. There were two with the Hein properties, one with the Paradise property, one with the Luedtke property and two with the Schomburg properties. Keuler stated out of all the citations issued, have the corrections been made. DuPrey stated that Paradise, Hein and Schomburg were.

Breckheimer noted that the Paradise one was a separate complaint. Keuler stated that he felt that in order to dismiss the citations, we need to take it on a case by case basis and need to come up with a reason on record as to why we are dismissing the citations. Koffarnus stated that with the Pernell property he is going to do it but needs time to raise the funds. He stated that not everyone has readily available funds to do the work. Koffarnus stated that we bring these issues to their attention but we need to give them time too to fix the issues. Keuler stated that his point is that if we are going to take it case by case and drop citations, we need to state it on the record as to why they are being dismissed. Keuler stated that we need to state why we are dismissing citations. We can't just do it. Breckheimer stated that his reason is that we are going to lose anyway and just waste money on a lawyer. Breckheimer stated that we didn't do this right from day one. Keuler stated that if this is the case then we need to state that for the record. Boesch stated that it was explained to us quite well at the beginning of the meeting tonight. Stenklyft stated that it was recommended by our village attorney to dismiss these citations. Boesch stated that he can believe that. Stenklyft stated that the attorney would be glad to fight it in court if we wanted to spend a lot of money. He stated that we got our intended goal because the property owner has fixed up the items brought forward. He stated that at this point, we are further off just dropping it than to spend more money on attorney fees to go ahead. Boesch stated that he totally agreed. It makes common sense. Breckheimer stated that there were four citations issued with the first meeting. Boesch stated that the Paradise one and the one on S. 7th St. were both complaints by citizens. Keuler stated that the whole thing with citizen and not citizen and being on the board, just because he sits on the board doesn't mean he is not a citizen. He stated that you can't discriminate against me if he wants to file a complaint against his neighbor. He felt that he should be able to do that. Boesch agreed but this was first done with a stream of 8, 9, 10 people walking down the sidewalk and that is where the issue lies. He stated that there were very few citizen complaints. He stated that there were some that are in violation. Keuler stated that he agrees with that but when you say citizen when he signs a complaint, he is still a citizen and just because he sits on this board does not mean he is not a citizen. Boesch stated that there was one person who was a board member for many, many years and was issued a citation and he didn't think that it was done properly. Breckheimer stated that we kept changing our procedures and that this is the problem. He stated that it wasn't done right from the beginning. Keuler stated that he has no problem dropping the citation but that we need to clarify and take it case by case. Breckheimer stated that those four citations all stem from that whole board walkthrough in the beginning. He stated that he would lump them all together and once that they are cleared, he would foresee us dropping all of those as well. Keuler questioned if this is how we want it stated in the minutes? Koffarnus brought up about the fire department and the county signing off already. Stenklyft stated that this has nothing to do with that. DuPrey noted that they can only act on the recommendation from the committee being 606 W. Main St. and 630 W. Main St. Action – to dismiss the citations issued to 606 W. Main St. and 630 W. Main St. based upon the fact that unfortunately the process was mishandled and it would be tough to win the case and the attorney recommends dropping the citations – second: Starfeld; carried. The next recommendation was to grant Dan Starfeld a 30 day extension for 352 N. 3rd St. to complete the order. Action – to approve this recommendation – motion: Breckheimer; second; Keuler; carried. The next recommendation was to set up a meeting with the attorney with the entire village board present for their input. Action – to approve this recommendation – motion; Breckheimer; second; Starfeld; carried. Koffarnus asked if we were going to amend the ordinance. This will be discussed with the attorney if he feels our ordinance is fine or needs amending. Stenklyft stated that he did submit a change to the ordinance to the committee. They liked some of the changes but not others. Stenklyft stated that we are going to go somewhere with it. Boesch stated that we are going to get the cart line up with the horse in the right direction.

TID District #2 – nothing new.

Ballfield Light Project – nothing new.

Street Committee – Action – to approve the committee meeting minutes as presented – motion: Boesch; second: Koffarnus; carried.

New Business:

Application for operator licenses – There were no applications.

Application for Temporary Class B License – Hilbert/Potter Optimist Group – Action – to approve the Temporary Class B License for the Hilbert/Potter Optimist Group for their annual Bingo Bash celebration on 11/23/13 – motion: Boesch; second: Koffarnus; carried.

Classes/Seminars/Schooling for employees – DuPrey gave a brief report on the clerk's convention attended. He touched on changes in SVRS and discussed possible law changes regarding observers and absentee voting. He then touched on classes attended regarding leadership, dealing with stress, having life balance and teamwork environment. He stated that 93% of communication is non verbal. He also touched on dealing with stress and how you can only control ourselves and not others. He stated that when there is employee turnover, it costs an organization \$30,000 to \$60,000. This is due to losing the investment of the employee that left along with the costs of refilling the position and training that new employees. He touched on how stress can lead to this employee turnover and how we must know how to say no. He also touched on team building and what makes a good team and what makes a bad team. He stated that effective teams had great communication, equal stakes in the outcome, increases trust, have greater efficiency and productivity. He stated that effective teams have to have respect for all

individuals on that team. He then stated that a dysfunctional team has lack of trust, poor communication, lack of commitment, ego/inattention to team results, avoidance of accountability. DuPrey stated that he felt that the conference was well worth attending. DuPrey then submitted a request to attend the district clerk's meeting in Manitowoc on 10/24/13. Cost of the class would be \$27. Action – to approve this request – motion: Boesch; second: Breckheimer; carried.

Auditing Contract Renewal – DuPrey presented a 3 year contract for auditing services with Schenck. There was some question as to whether or not we are required to have an audit. DuPrey stated that we were. Action – to approve the 3 year contract renewal for auditing services with Schenck – motion: Boesch; second: Breckheimer; carried.

Purchase & Claims Committee – Action – to approve the committee meeting minutes as presented – motion: Breckheimer; second: Starfeld; carried. Keuler brought up question regarding the replacement of a plow truck with a new payloader. He questioned how that would be advantageous for us. He stated that the payloader is going to sit 90% of the time other than winter. Fochs stated so does the truck. Keuler stated that he knows that but if that is the case, then why don't we just sell the truck and then run with one truck and payloader. Keuler stated he doesn't understand buying another payloader and keeping the old plow truck and another payloader. He stated that you just don't see a lot of communities with two \$160,000 payloaders. Fochs stated that Keuler should go down to Valders. They currently run with that same setup. Starfeld questioned we need three items to plow, right? Keuler stated for what? Keuler stated how many times do you pull 3 people out to plow snow. He stated that when he was employed here, it happened a handful of times when it snowed a lot. Fochs stated that as soon as we get 3 people that stay on. Fochs stated that last year he plowed with all 3 people several times. Boesch stated that he plowed with 3 people in the past. Fochs stated that he priced out a new dump truck and then priced out a new payloader just like the one they have and the difference in price is only about \$25,000 difference between one and the other. He stated that he then looked at other items such as fuel consumption and the payloader uses a little more fuel but then you look at safety issues and the payloader has much better visibility and mobility. Keuler then interrupted. Fochs then stated to let him finish. Fochs stated that with the truck, you have a lot less visibility and it can move more snow than a dump truck hands down. Keuler agreed. Fochs also stated that when you come down to the end, the payloader has a lot better resale value than a dump truck. He stated that we can attest to that with the last payloader that we sold. He stated that we had that payloader for 12 years and we received a pretty nice chunk of change for it. He stated that he is looking at the longevity a lot farther out. Fochs stated to Keuler that he stated that we would have a payloader just standing around, he stated that we already have a Chevy dump truck that does the same thing. Boesch questioned if one of the loaders would be spotted at the treatment plant. Fochs stated that he would. Boesch stated that it's not that it wouldn't get used at all. Keuler questioned that if the truck sits around most of the time can't we just downsize a little bit? He asked why we have to go so damn big? He questioned why we have to bring on another payloader is his question. Boesch stated too bad we can't just lease one. DuPrey stated that the costs of a lease usually are more in the long run than an outright purchase. Fochs stated that if we wanted to lease one that would only use the push blade, it could work, but to equip one with a plow blade and a wing would not work. They just don't lease that type. Fochs stated that he could try to move the Chevy dump truck but wouldn't get much for it right now. Keuler questioned how long before we have to replace the International dump truck? He questioned what his plans are long term for that. Fochs stated that the chassis is fine but the box is going to heck. He stated that you are not talking a large sum of money to replace the box and salter. Keuler questioned how old the truck was? It was thought to be a 2002 or 2003. Boesch stated that you should be able to get at least 20 years out of the truck. Keuler stated not from what he has seen under the truck. Keuler stated that the frame is kinked. Keuler stated he has been under that truck and he has gotten a lot of rust in his eyes. He stated that he knows what kind of shape it is in. Keuler asked about hauling snow. He questioned if they were going to haul with only one truck? Fochs stated that this is how they do it now. Keuler stated that usually they used both trucks. Fochs stated that they pushed the snow last year. Boesch stated that you can push snow more efficiently instead of loading and dumping it. Boesch stated that he is a firm believer in maintaining 3 pieces of snow removal equipment. He stated that if we have only two and one breaks, it is not going to be pretty. Keuler questioned if he was looking at the shortfall correctly. DuPrey stated that the negative shortfall means that there would be monies left over based upon what is being requested for the 2014 budget. Stenklyft then asked Keuler if it answers all of his questions. Keuler stated that it does. The recommendation was to submit the 2014 budget for consideration. Action – to approve this recommendation – motion: Boesch; second: Breckheimer; carried.

Water & Sewer Committee – Action – to approve the committee meeting minutes as presented – motion: Koffarnus; second: Breckheimer; carried. The first recommendation was to submit the 2014 sewer fund budget for consideration – motion: Koffarnus; second: Starfeld; carried. The next recommendation was to submit the 2014 water fund budget for consideration – motion: Breckheimer; second: Koffarnus; carried. The board touched on the future expansion of the treatment plant that was discussed at committee level. We are looking at getting some funding before the interest rates go up on the Clean Water Fund Loan Program.

Street Committee – Action – to approve the committee meeting minutes as presented – motion: Boesch; second: Breckheimer; carried. Koffarnus questioned what side of the street the sidewalk would be

installed on 10th St. It was noted that it would be on the west side of the street. Fochs stated that he had someone monitor the traffic coming from the mobile home park due to the proposed sidewalk on 10th St. He stated that he had it monitored September 30th through the 4th. He stated that it rained on Friday but on Tuesday and Wednesday, the following was observed:

Monday:

	<u>Morning</u>	<u>Afternoon</u>
9 th St.	5	5
10 th St.	7	8
11 th St.	2	0

Of the 7 that crossed at 10th St., 4 of them walked up the south side of Hwy 114 to 11th St.

Tuesday:

	<u>Morning</u>	<u>Afternoon</u>
9 th St.	4	4
10 th St.	12	12
11 th St.	1	0

Wednesday:

	<u>Morning</u>	<u>Afternoon</u>
9 th St.	4	3
10 th St.	10	11
11 th St.	0	0

Thursday:

	<u>Morning</u>	<u>Afternoon</u>
9 th St.	3	1
10 th St.	9	10
11 th St.	0	3

Fochs stated that it gives them an idea of how many kids cross this area. The recommendation from the committee was to submit the 2014 budget as presented for consideration. Action – to approve this recommendation – motion: Boesch; second: Starfeld; carried.

Health Board – Action – to approve the committee meeting minutes as presented – motion: Breckheimer; second: Boesch; carried. The first recommendation was to raise the fire contracts for the Town of Woodville and the Town of Chilton by \$250 each. DuPrey stated that Dan Thiel contacted him from the Town of Woodville and he stated that our contract is higher than the other departments that cover the town. He stated that Harrison and Hollandtown both charge \$15,000 and we are at \$16480. The board felt that with this information, we should not raise our contracts again. Action – to deny the recommendation from the committee to raise the fire contracts with the Town of Woodville and the Town of Chilton by \$250 each – motion: Boesch; second: Breckheimer; carried. The next recommendation was to submit the 2014 budget for consideration – motion: Keuler; second: Boesch; carried.

Fire Department Employee Review/Grievance Committee – Action – to approve the committee meeting minutes as presented – motion: Boesch; second: Keuler; carried. There was some question as to the maximum hours per month for meetings. It is set at 6 hours per month. The recommendation from the committee for fire department compensation was as follows:

1. Fire Runs – increase by \$.20 per hour to \$10.00 per hour
2. Meeting Pay – increase by \$.35 per hour to \$7.75 per hour
3. LOSA – increase contribution by \$10 to \$235 per eligible firefighter
4. All other compensation shall remain the same

Action – to approve this recommendation as presented – motion: Boesch; second: Breckheimer; carried.

First Responder Committee – Action – to approve the committee meeting minutes as presented – motion: Koffarnus; second: Breckheimer; carried. The first recommendation from the committee was that we would expand into the uncovered area of the Town of Chilton and also the City of Chilton but that both had to agree to coverage to expand and the they have until 11/1/13 to notify us. Action – to approve this recommendation – motion: Boesch; second: Starfeld; carried. DuPrey then presented a letter from the City of Chilton notifying the village that they will not be seeking first responder coverage through our group. Because of this, the group will not be expanding. The next recommendation was to submit the 2014 budget for consideration. It was noted that the budget being proposed did not include the expansion of coverage as discussed above. Action – to approve this recommendation – motion: Boesch; second: Breckheimer; carried.

Park & Recreation Committee – Action – to approve the committee meeting minutes as presented – motion: Koffarnus; second: Starfeld; carried. The recommendation from the committee was to submit the

2014 budget for consideration – motion: Koffarnus; second: Keuler; carried.

Employee Review/Grievance Committee – Action – to approve the committee meeting minutes as presented – motion: Koffarnus; second: Breckheimer; carried. The committee's first recommendation was to grant Joshua Jetton a \$.50 per hour raise as of October 7, 2013. Action – to approve this recommendation – motion: Breckheimer; second; Koffarnus; carried. The next recommendation was to give the following raises for 2014:

1. Charles Fochs – increase hourly rate by \$.50
2. Dennis DuPrey – Increase annual salary by \$1,040
3. Joshua McDonald – increase hourly rate by \$.75
4. Darlene Buechel – increase hourly rate by \$.75
5. Joshua Jetton – increase hourly rate by \$.25

Action – to approve this recommendation as presented – motion: Koffarnus; second: Starfeld; carried. Breckheimer abstained from voting.

Discussion and possible action regarding Notice of Claim received from Marlene Brosman-Sippel – DuPrey stated that there was an incident at the 4th of July celebration that was hosted by the Lions Club where there was a fall with injuries. DuPrey stated that the Lions Club had liability insurance for this event and had provided the village with a certificate of insurance. DuPrey stated that a claim was also filed with our insurance company in addition to the Lions Club insurance carrier. He stated that the insurance company is asking that the village deny the Notice of Claim. By doing this, it kicks in a 6 month statute of limitations in order for the party to bring suit to the village. At this time, all we have is a notice of a potential claim. Keuler questioned if the village was negligent in this incident. DuPrey again stated that all that needs to be done at this time is that we need to deny the Notice of Claim to kick in the 6 month statute of limitations. He stated that our insurance company is handling this and it needs to go through the process. Bill Koehler then questioned whether it was something that the Lions Club did or if it was an issue with something in the park that caused it. DuPrey stated for the third time that at this time the insurance company is requesting that we deny the Notice of Claim to kick in the 6 month statute of limitations. He stated that there is nothing else that he is going to say on the matter and that the board just needs to pass the motion and then let the process take it where it does. Action – to deny the Notice of Claim from Marlene Brosman-Sippel – motion: Boesch; second: Breckheimer; carried.

Discussion and possible action regarding sale of land that village has right of first refusal on – DuPrey stated that he received a letter of intent regarding land currently owned by the Jacobs brothers. Currently we have right of first refusal on the land. DuPrey stated that he checked with the village's attorney and the Letter of Intent is not the proper form for notice. If the board desires, we can request that they provide the village with the proper notice and then we would act on it. DuPrey stated that the Letter of Intent states that it is 5+ acres at \$30,000 an acre. Boesch questioned if we would lose our right of first refusal on the remaining land. DuPrey stated that we would not. Starfeld stated that we could still ask for the legal description so that we would know what part of the land would be purchased. DuPrey stated that need to provide us with the proper documentation. This was decided without formal motion.

Budget Preparation – DuPrey explained the budget to the board. He stated that with the levy limits, we are very limited to what we can raise the property taxes by. He stated that some funds can be taken from fund balance but it isn't a good practice. When the auditors were here a few months ago, they noted that we were in the top 25% as far as financial strength for municipalities our size because we have always had the policy of limiting funds taken from fund balance. DuPrey reported that there is approximately \$300,000 of unrestricted fund balance available but he cautioned about taking too much from there because there is some uncertainty where local aids will be going with the next state budget. DuPrey stated that he met with Charlie Fochs, Bill Koehler and Ken Stenklyft to review the budget and come up with some proposed cuts. DuPrey then reviewed the proposed cuts. They were as follows:

1. Cut \$1,350 from the Clerk Treasurer reserve for office equipment.
2. Cut \$2,500 from the Clerk Treasurer reserve for office remodeling.
3. Cut \$2,000 from each the Turn Out Gear Reserve Fund and the SCBA Reserve Fund.
4. Cut \$1,000 from Civic Promotion for Village Beautification.
5. Cut \$1,000 from the reserve for steel for the fire station ceiling.
6. Cut \$2,060 from the ballfield for replenishing funds for installing additional grass on the infield.
7. Cut \$2,000 from Emergency Government reserve fund.
8. Cut \$1,000 from the reserve to turn the old ballfield.
9. Reclassify the \$6,146 set aside for the ballfield light debt payment to a debt payment not subject to the levy limits instead of an expense subject to the levy limit.
10. Cut \$3,700 from the wood chipper reserve fund.
11. Cut \$6,000 set aside for the 10th St. sidewalk from Hwy 114 to Milwaukee St.
12. Cut \$12,000 set aside for the sidewalk to Sargento Foods.

This cut a total of \$42,756 from the budget. We would need to cut an additional \$28,059 in order to not dip into fund balance. The board then discussed these proposed cuts and also other potential cuts. After some discussion, the board felt that we could take some out of fund balance but we should limit the amount. The board then proposed the following additional cuts:

1. Cut \$1,000 for the metal overhang on the beer stand and brat stand buildings.
2. Cut \$14,000 from the street equipment reserve fund.
3. Cut the police protection contract to by 1.25 hours to 8 hours per week for a savings of \$3,100.
4. Take the remaining amount of from unrestricted fund balance.

The board felt that we could proceed this way and see where the final numbers shake out. Action – to set the public hearing date for the proposed budget for 7 p.m. on Tuesday, November 12, 2013 – motion: Boesch; second: Breckheimer; carried.

Adjournment – Action – to adjourn – motion: Starfeld; second: Boesch; carried. The meeting was adjourned at 8:43 p.m.

Dennis DuPrey

Dennis DuPrey, Clerk